

## **Tagish Local Area Plan - Planning Committee Meeting - #5**

### **Minutes**

*Wednesday, April 22, 2015, 6 pm – 8 pm. at Tagish Community Hall*

*Present:* Martin Allen, Paul Dabbs, Vicki Hancock, Patrick James, Adam Winters  
*Regret:* Bill Barrett Sr., Jane Koepke (Jane of All Trades Consulting)  
*Technical Staff* Zoë Morrison (Urban Systems), Doris Dreyer (CTFN), Tomoko Hagio (YG)  
*Next meeting:* Tuesday, June 9, 2015  
*Note prepared by* Tomoko Hagio

### **1. Opening Prayer**

Meeting started at 6:10 pm. Patrick James gave an opening prayer.

### **2. Approval of minutes from the last meeting**

Approved.

Doris suggested adding a list of action items for next minutes.

### **3. Overall Engagement Strategy**

Zoë handed out two tables from the engagement strategy document and explained Jane's role in the process as a lead on engagement.

Discussion:

Paul clarified that website is hosted by the Tagish Community Association, not by the Local Advisory Council.

Paul/Vicki - Community newsletter goes out every month via email and hard copy. It may be changing to a newspaper to cover more topics and widely distributed – this may coincide with the planning newsletter.

- Urban Systems and community association might need to coordinate the timing, contents, etc.

There may be CTFN citizens with tie to the area from clans not suggested in the document (page 2).

- Patrick will talk to CTFN about the best approach

Zoë clarified that this document is not meant for public release and it is an evolving document as more details will be added to later events as it gets closer to the date.

### **4. Public Launch Meeting (Late May)**

Counting backwards from the July 1 week (as suggested as optimal timing for Tagish Planning Week at the last meeting), proposed "launch" date is in late May. Meeting will be formatted around food/table (different food & questions at different tables. Participants circulate from table to table.) There will be a follow-up survey (also available at the meeting) for people who cannot attend. A similar meeting will be held in Carcross before Tagish Planning Week (TPW).

Discussion:

All agreed that weekend is the best time to capture the most population in Tagish.

Doris suggested holding public meetings in Carcross after/before public meetings in Tagish as well as for winter consultation in Whitehorse (Jan. 2016).

- Meeting summary table to be revised to add the meeting in Carcross between the "launch" and TPW.

## **5. Tagish Planning Week (Week of July 1)**

Details are still in the works. Focus is on Tagish with smaller events in Carcross to echo events in Tagish. Urban Systems has identified a local assistant to help with events during this event.

Draft background information and maps will be presented at Tagish Planning Week.

Discussion:

Ideas for events/attraction

- Canada Day parade floats, musicians, youth tour, etc.
- Adam suggested adding an event to capture “weekend warriors” on Friday (e.g. Beer & Pretzels).

Stakeholder interviews – how would they fit in the process/engagement?

- Initially contacted through YG, CTFN or SC recommended groups. If further information is needed, other groups and individuals will be contacted.
- Paul/Vicki suggested: Advisory Council, Community Association, Fire department, Ambulance (all have regular meetings). Carolyn Moore (Community Advisor)
- On-going other studies/planning processes: HPA starting up. Forest Resources Management Plan.
- Organize focus groups around neighbourhoods – host drive around?
- Form business owners as one of the focus groups – businesses are mostly home-based. Some bigger commercial operations may have different view of the community than the residents/small businesses.

Presentation at the end of the TPW

- It will likely be on what was discussed at various events.
- Committee review not necessary prior to the presentation. It is also impractical.

Planning Committee involvement during Tagish Planning Week

- Committee members are not required to attend all events during the week. There may be times when two events are ongoing concurrently in Tagish and Carcross.

There should be no committee meeting during the weekend.

Reaching to CTFN members with no mailing address is a challenge. Use combination of notices at CTFN admin building and general flyer type mailout (“admail”. delivered to post box) in addition to usual mailout to the property owners on YG tax roll.

## **6. Website and Logo**

Community Association’s website is being updated and will be able to host the planning information. Paul and Jane are coordinating.

Logo discussion

- Patrick suggested changing the color.
- Adam advised mountains don’t look like the ones around Tagish.
- Bridge design is more popular.
- Swan was not used because Marsh Lake planning process uses it.
- Patrick suggested adding words that are tied to the bridge – e.g. Building Bridges – Tagish Local Area Plan, “Bridges to xyz” etc.

## **7. Next Meeting**

June 9, Tuesday. Dinner served at 5:30 pm, meeting to start at 6 pm.

- Draft newsletter and survey will be circulated to the committee for review – to help coordinate the announcement etc. from LAC. Window for comments will be limited.

Providing the materials to Patrick and Bill and receiving their input needs to be worked out.

## **8. Closing Prayer**

Doris closed the meeting at 8:00 pm

## **Action Items Summary**

Patrick will talk to CTFN about the best approach regarding who to approach about how CTFN people (not restricted to two clans mentioned in the engagement document) use the area.

Urban Systems to:

- Revise engagement table and document according to the discussion/direction.
- Circulate draft newsletter and survey to the committee for review.
- Revise the engagement strategies and the logo to incorporate the committee discussion.

Doris to explore the best method to provide document to and receive input from Patrick and Bill.