

TAGISH COMMUNITY ASSOCIATION

Public board meeting

Wednesday, October 27, 2015

MINUTES:

Minute taker – Reanna and Susan

Present: Shelley Penner, Reanna Mohamed; Glenis Allen, Susan Baker, Diane Roch (Community members), Leslie Barnes (Community members), Rebecca Andrei, Myron Penner, Don Ford, Paul Dabbs

Regrets: Doug and Linda Heynen, Sandra Paun, Patrick Brown

1. Meeting was called to order at 7:15
2. Add – 6i - Harvest Fair, 7 f - Political Parties volunteering at events (Glenis moved; Susan seconded.)
3. Adoption Minutes from September 16, 2015 (Glenis moved, Shelley second)
4. Recreation directors report
5. A. Treasurers report – Richard stepped down, we are in search of a treasurer
B. Shelley: put a motion forward to hire a bookkeeper up until March 31, 2015. Ultimately, the bookkeeper will use the same program and live in the area. (Shelley moved; Susan seconded)
Doug, Linda Heynen and Sandra Paun sent emails supporting hiring a bookkeeper
6. Business Arising from minutes/ Old Business
 - A. Community Survey - to be delivered in a variety of forms to reach as many community members as possible - Survey Monkey, paper copy at CC, Shelley will phone community members listed in phone book. Multiple choice questions where possible. Draft questions good, also include - Past participation, does anything impede you from participating, times most likely to participate: evenings/weekends/days, is transportation a problem.
 - b. Kitchen Renos – Shelley will pick up the plans United Church has for their new commercial kitchen
 - c. Capital Projects – Second access did not go through but it is on the agenda to carry forward for next year. Next looked at parking lot renos and then fire smarting the front of the property. Fire Smart is a program which can be applied for in January. Board approval is needed to submit the application (Approved). Replacement of four toilets was paid for through capital funds (\$2,561). Approved to purchase a new dishwasher through sport and rec – Shelley will get exact quotes from suppliers and plumbers for installation. This money needs to be spent by the end of the fiscal year. Capital Projects - Parking lot maintenance/upgrades - driveway/parking lot from Tagish Road to fence line is actually a road and comes under Highways maintenance. Shelley/Doug are talking to Highways hoping to get gravel and a grader before freeze up.
 - d, Board training. Strategic planning – November 13, 2015 at 9:30 am
 - e. Rental policy – Susan will email everyone some dates to meet

- f. credit cards – tabled (Patrick was going to look into this)
- g. cleaning contract – within the next week Shelley will send this out.
- h. Job descriptions – tabled – Patrick and Reanna will review and comment before next meeting
- i. harvest fair – Susan has the event summary. Event Summary was distributed at meeting and will be sent electronically. Please comment on What went well/What would you change.

7. New Business

- a. board recruitment (Reanna left 8:30)

Minute Taker – Susan Baker

- b. building maintenance – Library room repair – room in the budget to do repair on the library roof, Kilrich donated siding, Myron will check insulation for moisture, light fixture/chimney area to be checked for moisture, Patrick can do the work if he is willing

Other issue – rodents in walls and under floors

Motion: To have Myron check for mold and Patrick do the work to fix flashing and install new siding. Shelley/Rebecca

- c. TCA applying for a credit card for hall purchases/ ATM

Shelley will talk to Liquor Corp about setting up an account, possibly CC \$1500 limit, limit use.

ATM for consideration, needs its own phone line, security issue, check insurance – no to ATM at this time, yes to taking CC

Susan will check into iPad and Square

- d. event admission/ meal pricing – poor advertising, too early (5 pm), Saturday would be better, membership promotion – reduced cost for members \$14/ \$12 for members, per plate price, potluck, for future discussion

- e. Yukon college request – roll it into Hall rental policy discussion

- f. Political Parties volunteering at community events Motion: TCA cannot be seen as endorsing any political party, party members are welcome to volunteer at community events but may not put up posters, put out literature, approach attendees for political gain, etc, Glennis/Shelley Staff will be made aware,

8. Correspondence. Question period

Thanks to whoever organized BYTE with Angela Code coming out

- 9. Next meeting November 18th at 7 pm