

Tagish Community Association
Public Board Meeting
Wednesday May 21, 2014 - Tagish Community Hall

MINUTES

Present: Paul Dabbs, Susan Baker, Leslie Kerr, Shelley Penner, Bonnitta Ritchie, Lorraine McNabb

Absent: Louise Girard

Guest: Judy Dabbs – Treasurer’s Report;

1. Call to Order - 7:10 pm.

2. Shelly advised board that Cleo has resigned from the Board and will be sending an email of confirmation.

3. **MOTION:** To approve Agenda with additions of Review of Mothers Day Pancake Breakfast to Old Business and Amplifier to New Business. Bonnitta/Lorraine.Carried.

4. **MOTION:** To approve Minutes of April 16, 2014. Susan/Shelly. Carried.

5. Treasurer’s Report – Judy reported on revised March and April statements. All financial statements are reconciled and have incorporated the adjustments of the audit. The error in March was due to using Opening Balance figure as opposed to the closing balance figure. After some searching as well, Louise found the error. Judy noted that the financials submitted must refer to Opening Balance as of June 1st, 2013 and these figures are now correct and reflect the adjustments made through the review as of March 31st, 2013. The Review Adjustments are now reflected all the way through on Balance Sheet and Revenue-Expenses Report. The Yukon Government will now require a Financial Review every 3 years, which will cost TCA approximately \$4,700.00 based on the cost of the Review this year. There was discussion on how to plan for that item. It was suggested a Line Item each budget for the review however the new Board of Directors will be responsible for making that decision. There may be a surplus and the new BOD can decide on where those funds should be applied. Paul informed the BOD that YLAP returned more funding than required due to forgetting about the 10% holdback. The original cheque was destroyed and a new cheque for the correct amount issued. Reminder to allow for holdbacks in future reporting. Due to the Rec Director resigning prior to year end, it is possible that there will be sufficient funds to carry TCA through to year end.

MOTION: To approve Treasurer’s Report: Lorraine/Susan. Carried.

6. Recreation Directors Report – Since Colin’s departure at the end of April, Cleo assumed the position until her resignation, approx mid-May. Shylo Van Delft continued

the ARD's duties until she had to withdraw to study for exams. Paul has been filling in as much as possible and will continue until a new RD is hired.

7. OLD BUSINESS and Business Arriving From the Minutes

- a) Charge Accounts – Shelly will continue to work on this to establish charge accounts with Whitehorse businesses, particularly for groceries.
- b) Mothers Day Pancake Breakfast – Review – All feedback was positive however it was often difficult to hear Ms. McLaughlin's presentation due people talking in the background and the video volume was not loud enough. Suggestion in future might be to have music on for 15 minutes, break for 15 minutes, on again, etc. Shelly has invited Audrey McLaughlin to come to Kids & Kitchen. Audrey agreed and will bring jewelry to sell to raise funds for her 'Grandmothers' project.
- c) Fathers Day Pancake Breakfast – Shelly and Judy will take the lead to coordinate. Shelly has approached some business for fishing lures and is waiting for quotes. Deb and Kevin may play at this breakfast.
- d) Bike Loppet – Table
- e) Photocopier – Broke down again, was once again taken in to Whitehorse, repaired and returned to Tagish. Working well now.
- f) Janitorial Contract – Jane Hermansen is unable to continue with the contract. Cleo is willing to provide the cleaning services during the summer. Shelly has someone who may be interested in the fall.
- g) Recruitment Update – 5 applications were received for the RD position. The Selection Committee will include Doug Heynan (from the public) and Leslie Kerr and Bonnitta Ritchie from the TCA BOD.
- h) YLAP Funding Application – Has been completed, signed and submitted.
- i) Insurance – Renewal change has been successfully negotiated through a 1 month extension of the current policy. In future renewal dates will coincide with year end.
- j) First Aid Course – St. John's Ambulance certification, Shelly Cuthbert instructor. A date has not been set and nothing has been organized.
- k) Equipment Rental – Pricing developed for damage deposit and rental of TCA wine glasses and TCA chairs for a local wedding at a residents home. Renter agreed to the terms. Shelly has a chart of prices charged by by other rental groups out of Whitehorse.
- i) TCA – AGM – June 7, 2014 – 1 pm. Interest to serve on 2014-2015 BOD by Doug Heynan, Richard Hancock, Patrick Brown, Jim Campbell. Members Leslie, Lorraine,

Susan, Shelly and Bonnitta indicated a willingness to stay on. Three items were identified to be brought to new Board of Directors' attention:

- ✓ Open Hours of the Tagish Community Centre and corresponding working hours of the Recreation Director;
- ✓ The nature and benefits of membership with the TCA, should all residents automatically be members?;
- ✓ Changing the date of the fiscal year to correspond with that of the Yukon Government.

j) Tagish History – Paul has accumulated a pile of photos and continues to work on this project.

NEW BUSINESS

a,b,c) Yukon community Services – Capital Projects Application. Much discussion on priority projects for 2014/2015 year and others for 2015/2016. Paul will revamp and circulate by email.

d) Recycling Fundraiser – Jim Campbell of the Tagish Transfer Station is collecting recyclables for cash (pop cans, etc) for donation to TCA. Shelly is coordinating collection and delivery to Whitehorse.

e) Amplifier – Shelly investigated prices and consulted with musicians who have played at the TC Centre. Recommend a portable system which includes speakers, microphone, etc under \$500.00 Consensus for Shelly to proceed with purchase and funds to pay for the amplifier system will come from Recycling Fundraiser.

f) July 1st, Canada Day celebrations – Paul will check to see if Heritage Canada will provide Tagish CA with funds to assist with costs of the celebration. If no funds are available, other ideas will be used to cover food costs. Shelly offered to take the lead on coordinating event.

g) Next meeting: - June 2, at 7 pm. Short meeting in preparation for the AGM.

h) Fish & Wildlife is renting the Community Hall for Tuesday, Wednesday and Thursday plus one evening during the month of June. Coffee and chat will be cancelled during this week.

9:40 pm. – Meeting adjourned.