

Tagish Community Association
Public Board Meeting
June 25, 2014 - Wednesday @ 7 pm
Tagish Community Hall

MINUTES

Present: Paul Dabbs, Bonnitta Ritchie, Shelly Penner, Susan Baker, Doug Heynen, Richard Hancock, Louise Girard, Rebecca Andrei, Lorraine Donovan-McNab

Regrets: Leslie Kerr

Staff: Anna Radzimirska, Recreation Director

1. Call to Order – 7:10 pm
2. Introduction of Anna Radzimirska , the New Recreation Director to Board Members. Doug/Paul
3. Roundtable introduction of Board Members to Anna
4. **Board Training on July 5** – 9:00 a.m. to 1:00 p.m. Sue Meikle who will providing the training to the Board members regarding the Board models, roles, expectations and accountabilities to the community. She asked if we could present questions that we would like her to cover during the training. Board will also discuss the change of fiscal year implications with Sue.
5. **July 1 preparations** – Shelley still needs volunteers for weed whacking the playground and arena, a runner at the Hall on July 1, as well as volunteers to assist with cake decorating and children's games. Paul suggested that we contact some of the YLAP students to provide additional help. Anna will provide direction to the students who participate. Rebecca will pick up the cake in Riverdale.

Shelley found a couple of canopy tents at Canadian Tire that could be beneficial for events, bands, etc. Canopy 1 was 10 x 15 for \$394.00; Canopy 2 was 10 x 20 for \$449.00. After some discussion the Board members approved the purchase of Canopy 2 as it was a little larger, and a bit more stable as its designed had 6 legs, rather than the smaller one which had 4. She will purchase in time for the Canada Day event.

Parade to start at 11:00 am at the Tagish Campground parking lot, where the children will assemble. There will be some games for the children and some bilingual components with one of the games. There will be a band who will also sing O Canada in both languages.

Rebecca made suggestion to post July newsletter in Whitehorse. She will post in a couple of locations at her work and maybe at some of the coffee shops. There is also consideration to post at the Carcross cutoff and any other locations where people congregate.

Posters – will identify that there will be free cotton candy, free cake and food vendors with food for purchase. These can be posted the same locations as newsletters if desired.

6. **Capital Projects discussion** – 3 year forecast, application to be submitted for special projects for \$20,000.00 per community. Projects are to be completed by mid October 2014.

Ideas for the first year projects are:

- a) **Walkway and upgrade entrance doors** for wheelchair access approx. \$15000.00, Shelley would like a quote done for the sidewalk, wood vs concrete as there are benefits and problems with each version.
- b) **Parking lot and additional entrance or exit**, will require a permit, design and input from YTG for culverts, visibility of entrances from roadways, etc.
- c) **Storage sheds** – heated and insulated to enhance usage for the arena and provide extra room inside the hall
- d) **Signage** for Tagish Community Association
- e) **Fence for the playground** to keep children safe from traffic – approx. \$2500.00, for a steel fence, 2nd year would be to provide additional equipment \$5000.00
- f) **Computer** – approx. \$700.00 available once every 5 years. Board will set up a meeting with Daryl McNab, Anna, and Susan Baker to discuss community requirements, such as financial software, office software, and program for website design, and storage of pictures. Then determine the purchase of a computer or laptop with a current operating system. Will also look at the possibility of a donated computer or two for additional community use.

Board members will review the various projects Paul sent out in an email, circulate for everyone's review and comments, consider the best options for the monies and contact Paul within 3 – 4 days

7. **Janitorial Contract** – 2 applications received. Shelley Cuthbert has been hired to start July 1 with a contracted 15 hours monthly. Sharon Meng will provide backup for Shelley when she is away. Shelley Penner will provide an orientation to them to go through what needs to be completed on a regular basis. Shelley will also have them document the work they are doing to see where and if we need to revisit the schedule.

NEW BUSINESS

8. **Potholes at Entrance to Community Centre** – will contact Highways and Public Works to have them fill in. Paul or Shelley will follow up with them to ask if they could fill in.
9. **Schedule** – Board Meetings will take place the 3rd Wednesday of each month. Contact Lorraine for copies of Agenda's and minutes if members do not have a printer.
10. **Bike Loppet** – July 26 – Hosting event, will provide for a meal after loppet. Depending on monies received for participation, the community could hire someone to provide a meal, volunteers could use the kitchen facilities to make a meal, or volunteers could provide items for the meal. Meals could be basic, such as chili, soups, lasagna, etc. There might potentially be a beer tent, which would require a beer license. More details will follow and we will have updates for our July 16th meeting.
11. **Donations from local residents** - Doug Dupont and Ray? Would like to donate monies from their participation in the local food showdown. They would like the monies to be used for something for the children. Some ideas might be an event, park equipment, benches, etc.
12. **Piano presentation by Barbara Adel** – Board will consider ideas or events that she could come in and play for the community. Some thoughts or ideas would be an afternoon tea put on by the children, an event, a breakfast, a coffee and chat, or a special afternoon event. Board will review potential dates and talk to Barb to see what dates might work for her.

12. **Correspondence** - None

13. **Next Meeting Date** – Wednesday, July 16, 2014 at 7 pm

Meeting Adjourned at 9:00 pm.

DRAFT