

Tagish Community Association
Public Board Meeting
October 16th, 2013 - Wednesday @ 7 pm
Tagish Community Hall

MINUTES

Present: Peter Hamm, Paul Dabbs, Bonnitta Ritchie, Shelly Penner,
Leslie Kerr, Susan Baker, Louise Girard, Cleo Hosni
Regrets: Susan Baker, Cleo Hosni
Guests: Mary Anne Lewis, Theo Stad, for Yukoners Concerned
Staff: Colin Hickman, Recreation Director

1. Call to Order – 7:00 pm.

Agreed to allow Guest delegation to speak to the Board prior to the start of business.

Guests Presentation:

Theo and Mary Anne presented a letter to TCA BOD to request use of TCA Hall at no charge, Thursday evening, Nov. 14th. The purpose of the presentation would be to demonstrate by video the effects on the environment of fracking. Dr. JP Pinard will deliver the presentation for Yukoners Concerned on Fracking.

MOTION: To provide the TCA community hall space at no charge for the purpose of the meeting to explain the effects of Fracking. Shelley Penner/Louise Girard. Carried. Lesley Kerr abstained.

The Group will do much of the advertising for the meeting. The TCA will put it on the website and in the newsletter. There will be no extra costs (kitchen, coffee, cleaning, etc) and this is not a precedent setting motion. Colin requested that BOD discuss policy of hall rental gratis for information, etc. meetings. Bonnitta noted that Krista had prepared a Hall Rental policy but it did not include situations where the hall rental fee may be waived. Agreed to discuss at the next meeting.

2. Agenda – Capital Projects include heating and kitchen improvements. Add: Christmas Raffle, Christmas Seniors Dinner and Future Planning events to the Agenda.

MOTION: To approve Agenda as amended. Louise Girard/Shelley Penner. Carried.

3. Minutes – August 28th, 2013. Shelley noted that the previous minutes should have read that Spectrum Security is reducing our monthly costs by \$5.00, from \$25.00 per month to \$20.00 per month and we are not receiving a rebate of \$250.00.

MOTION: To approve minutes of August 28th, 2013 as corrected. Susan Baker/Peter Hamm. Carried.

4. Minutes – September 18, 2013. Paul noted that the minutes should read that our Financial Reports will be reviewed, not audited. 2 references to 'audited' need to be changed to 'reviewed'.
Follow Up:

- a) Peter Hamm asked about the Generator. Peter Frank, Darryl McNabb and Martin Allen to assess compatibility with existing power supplies. The Generator needs to be kept inside where it will remain warm.
- b) Boardwalk – Colin was advised to postpone applying for funds for installing the boardwalk until after the New Year as work would not be able to be started or completed during the winter months and would likely be turned down.

- c) Ski Club – Colin reported that he can apply to RPAY for the \$75.00 for joining the Club and then equipment can be provided. Permission for Colin to go ahead with spending the \$75.00.

MOTION: To approve minutes of September 18, 2013 as corrected. Paul Dabbs/Shelley Penner.

5. Treasurer's Report:

- a) Octoberfest Statement provided. A profit of \$876.09 was earned, thanks to Raffle, admission, door prizes, Yukon Breweries donation of \$100.00, other donations, such as Ursula's pretzels, Deli's bratworst, etc. Octoberfest was a success, people from Marsh Lake attended, etc. Colin arranged for advertising on radio, etc.
- b) Balance Sheet – Report presented by Louise. Noted that the Harvest Fair expenditures exceeded substantially the budgeted amount. The price of the food (hamburgers, etc) did not cover the cost of the food. Some of the food (buns, etc) was left over and used for other events so difficult to assess.
- c) Shelley recommended that a Revenue/Expense sheet be prepared for each event such as was done for Octoberfest.
- d) Cheque for \$14,000.00 received and deposited .
- e) Louise has prepared a Cash Flow statement. We need to ensure we have sufficient funds for the Financial Review. Paul and Louise will meet regarding format and information needed from the Cash Flow statement.

6. Recreation Director's Report:

- a) Colin and Shelley attended the 2013 RPAY Retreat, report attached. Purpose was to network with other Rec Director's and funders, government officials, other organizations. etc. Very worthwhile and well attended.
- b) Music Jams – Colin is working on both weekly and monthly events.
- c) Ursula has started up her keep fit programs again.
- d) Home School – Monday has been slated for Home School;
- e) Play School – Fridays have been slated however no one has attended recently.
- f) Pancake Breakfast – need minimum of 8 people, would like to see more and different people volunteering.
- g) Scheduling – discussion around programming and the need to schedule volunteers.

7. OLD BUSINESS:

- a) Heating System – Oil fired - Remove & Replace Quotes for consideration.

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| Griffiths \$20,830.00 | Mainstream \$21,000.00 | Certified \$22,000.00 | Midnight Sun \$21,500.00 |
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MOTION: To approve Mainstream as the successful bidder. Shelley Penner/Susan Baker. Unanimous. Cleo Hosni abstained. Carried.
Peter will contact Mainstream Plumbing & Heating as successful bidder and the unsuccessful bidders.

8. NEW BUSINESS:

- a) Hall Rental Policy – Colin inquired as to programming guidelines as to hall rental and time allocations. It is challenging to organize events and set fees. There are inconsistencies. If they are free to the community (RPAY), there is no hall rental fee. For individuals providing programs, the guideline was set at 10% (Gina Hadley – Yoga, Colin - Piano). As Rec Director, Colin should take the lead in scheduling and advising users of possibility of 10% fee. It was recommended that the Treasurers sit down with Colin in any necessary meetings.

- b) Special Events Permits – Shelley opened discussion about having a bar licence for beer/wine at some of our events. In a Special Event, minors are allowed. Special Occasion Events are simple. Shelley recommended that it would be a good fundraiser for the TCA and is not in competition with any local businesses in Tagish in winter months.
- c) Seniors Christmas Dinner – discussion and agreement that there would be no charge for admission. The Seniors Christmas Dinner is for Tagish folks, 50 and over. Colin has contacted the group of musicians that played last year.
- d) Christmas Raffle –“Mad Money” - 1000 tickets - \$5.00 each; 1st price - \$1000.00 ; 2nd - \$500.00; 3rd - \$250.00. Draw to be held at Seniors Christmas Banquet on December 14. Shelley will organize.
- e) Tagish Christmas Craft Sale – scheduled for the same day as Pancake Breakfast – November 17th.
- f) Outdoor Rink Coordinator Position – Colin has advertised on the website and in the Tagish newsletter. 2 applications were received within the time limits. It was agreed that Colin, Peter and Bonnitta would schedule and interview both applicants.
- g) Christmas Holidays – Colin asked to take leave from December 22nd to January 7th, 2014. BOD agreed to approve the leave.

MOTION: To approve having a Christmas raffle as indicated above to assist with fund raising. Louise Girard/Susan Baker. Carried.

Correspondence – none.

Meeting adjourned: 10:15 pm.

ITEMS TO BE FOLLOWED UP:

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| 1 | Provide copies of Hall Rental Policy and bring recommendations to next Board meeting to address non profit organizations, time allocations rate: | Colin Hickman, Rec. Director |
| 2 | Advise successful bidder for heating contract and arrange for work to be completed. | Peter Hamm |
| 3 | Special Event Permit for Senior's Christmas Dinner | Shelley Penner |
| 4 | Organize Senior Christmas Dinner | Colin & BOD |
| 5 | Christmas Raffle | Shelley |
| 6 | Schedule and host interviews for Outdoor Rink Coordinator Position | Paul, Bonnitta & Colin |

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