

**Tagish Advisory Council
Minutes of Monthly Meeting
November 4th, 2015 at the Community Hall**

Present: Bonnitta Ritchie (Interim Chair), Rick Halladay, Myron Penner

Council Administrator: Randy Taylor

Guests: Daniella Hinnek, Paul Dabbs

Call to Order: 7:09pm

Adoption of Agenda:

Proposed Additions:

- Pennycook Rd-Old Business
- Spay Neuter Program-Old Business
- TAC Terms of Reference-New Business

Motion to approve agenda as amended:

Moved: Rick Halladay

Seconded: Bonnitta Ritchie

Motion: Carried

Adoption of Minutes from October 7th, 2015

Motion to adopt Minutes as presented:

Moved: Bonnitta Ritchie

Seconded: Rick Halladay

Motion: Carried

Delegates: Vicki Hancock, Notary Public; Lisa Walker, EMR; Bob Hayes, Chair Whitehorse Southern Lakes FRMP; Caitlin Kerwin, Community Advisor

New Business:

- Swearing in Council Members: Vicki Hancock, Notary Public, officially swore in Bonnitta Ritchie, Myron Penner, and Rick Halladay as members of Council. It was noted that there are still 2 Ministerial appointments and 1 CTFN appointment pending. Paul congratulated Council members and wished them luck over the next 3 years. Paul then passed the Chair duties over to Bonnitta to be the Interim Chair.
- Forest Resources Management Plan Update-Lisa Walker, Bob Hayes: Bob provided a brief overview of the Committee's Terms of Reference (TOR). It was explained that the planning area is the Whitehorse/Southern Lakes area, which is heavily populated and very active. This area overlaps the Kwanlin Dün First Nation, the Carcross Tagish First Nation, and the Ta'an Kwäch'än Council Tradition Territories. The Planning Committee consists of representatives from all of the 3 First Nation Gov'ts as well as the Yukon Gov't. The objective of Forest Resources Management planning is to facilitate the sustainable development of forest resources in the planning area. Some of the planning principles include:
 - Sustainable forest usage
 - Integration with settlement and Crown land (not separate plans)
 - Inclusion of First Nation's customs and traditions

- Implementation on a watershed basis
- Respect of fish and wildlife harvesting rights
- Consideration of moose, caribou, and other fish and wildlife habitat
- Utilization of scientific as well as local/traditional knowledge
- Conservation and protection of trails as well as roads and access affects
- Cumulative affects on forest ecosystems
- Inclusion of timber and non-timber values.

Lisa then stated that all 4 Gov'ts signed the TOR in 2008 and she had been part of the planning process for 3 years. It has been 20 years since any significant forest harvesting in this region due to a Federal Gov't issued moratorium. A lot of the discussion around forest harvesting has been around caribou habitat including seasonal restrictions and areas of no harvesting. Top issues identified during public consultation include fire protection and caribou habitat. This plan will not guide land use applications, mining, highways etc. It tells forestry activities where it can and cannot go and provide guidelines when it can go. Target date for the completion of the plan is the end of March 2016. The Committee is once again reaching out to the communities and planning public meetings in January. Lisa asked TAC to assist in getting the word out regarding the meetings as well as posting info on the community website.

The question arose regarding how the FRMP is working with other planning processes such as the LAP and the Tagish River HPA. There is a concern about overlapping timeframes regarding release of planning documents and public consultations. Lisa stated that she is in conversation with the LAP coordinator and perhaps some meetings could either be held jointly or spaced farther apart.

Lisa then displayed and explained the "Draft Forest Zonation Map." This map shows various zones for forest management. The zones dictate where forest harvesting can and cannot take place as well as what rules are in place if harvesting is permitted. This map is a draft and will be taken to the public and the RRC for further comment.

- Nominations for Ministerial Appointment to Council: Kathleen Ayers and Daniella Hinnek have put their name forward for Ministerial appointment. Caitlin stated that the best approach for Council is to send a letter to the Minister indicating the nominees and requesting appointment. A formal letter to the Minister is drafted for Kathleen; a letter for Daniella will be written for Bonnitta's signature tomorrow. Daniella was asked if she was still willing to have her name stand. She replied that she was, but that she will be moving away permanently no later than June 2016 and, therefore no longer available/eligible to be on Council. Daniella also stated that she would withdraw her name if there were any other interested nominees. TAC did not think that Daniella moving away partway through the term would be a problem; there are currently no other people willing to put their name forward.

Motion to nominate Kathleen Ayers as member of Council and send a letter to the Minister requesting Kathleen's appointment was presented:

Moved: Rick Halladay

Seconded: Myron Penner

Motion: Carried

Motion to nominate Kathleen Ayers as member of Council and send a letter to the Minister requesting Daniella's appointment was presented:

Moved: Myron Penner

Seconded: Rick Halladay

Motion: Carried

- LAC Forum Nov 12th: Community Affairs hosts this forum twice per year. The upcoming forum is being co-hosted with AYC and new councillor training will be provided. There is no cost to attend the LAC Forum and Community Affairs will pay for mileage. Community Affairs will also pay the \$200 fee for one person per Council to attend the 2-day AYC Forum.
- TAC Terms of Reference (TOR): Paul spoke regarding a TOR that has been in place for some time, although it is unclear if it was ever formally adopted. The TOR provides guiding rules for the conduct and business of TAC. Councillors should be familiar with this document. As well, the TOR requires updates and amendments due to the recent OIC (e.g. no longer a ward system). Paul suggested this be put on a future agenda. Randy will scan the document and send to members and it will be put on next month's agenda.

Old Business:

- Community Highway Signs Update-Paul: The Tagish Community Association was approached to manage this project with TAC providing the funding. The TCA is willing to take this on and has been given photos of examples of other community signs. Paul recommends that the new Council discuss this further with the TCA to determine the process and cost estimates. TAC will need to determine how much they are willing to fund. Myron will follow-up on this in discussion with Shelley.
- Tagish River HPA Update: Paul is a YG appointed member on the LAP Committee and is willing to provide updates to Council. Paul reiterated, however that he is not representing TAC on the Committee. As an observer at the Tagish River HPA Committee meetings, Paul does represent TAC. As his term on Council has now ended, Paul asked if the Council wanted him to remain representing TAC at the HPA meetings. It was expressed by both Paul and Randy (also an HPA observer) that there is added value having Paul as an observer with his LAP and TAC experience. Council agreed and supported Paul's continuation as an observer representing the TAC.
- Local Area Planning-Paul: the Local Area Planning (LAP) process is back on track. Although the local Urban Systems office in Whitehorse has been closed, Zoe is continuing to work part-time on this project as the consultant. The terms of the contract have not changed and have an end date the summer of 2016. Discussion documents will be released for community consultation early in the New Year. A newsletter will be published very soon; the next Committee meeting is scheduled for November 26.
- Civic Addressing Update-Paul: 75% of property owners have picked up their signs. The Tagish Volunteer Fire Dept. (TVFD) plan to install as many of the remaining signs as possible. The TVFD will attempt to contact the property owners before installing the signs. The plan is to install all the signs unless the property owner has specified not to. Paul now has all the remaining signs for distribution and suggests leaving this project with the TVFD to complete. Paul will provide updates as required.
- Community Well Update: the new completion date is mid December. Rick Kent, Project Manager, will provide further update when the new pumps are installed.
- Pennycook Road: a contractor started work in November bringing in gravel for low spots. It is not known who the contractor is; Bonnitta will contact the Dept. of Highways for an update.

- Spay Neuter Program: Bonnitta has a phone appointment tomorrow with the YG Veterinarian Administrator, and will report back to Council at the next meeting.

Financial:

- Reconciliation statements for Sept and Oct 2015 were presented and discussed.
- Local Area Planning Committee (LAP) Member’s Honoraria: Council previously agreed by Motion that YG appointed LAP Committee members would receive \$50/meeting attended. The money comes from the Land Claims related funds provided by YG.

Paul Dabbs	2 meetings	\$100.00
Vicki Hancock	2 meetings	\$100.00
Martin Allen	1 meetings	\$50.00
	Total	\$250.00

- Invoices to be paid:

Name	Description	\$amount
Randy Taylor	Admin services	\$360.00
TCA	Hall rental (Nov)	\$150.00
	Total	\$510.00

Correspondence: Correspondence was presented and discussed:

- Act to Amend the Municipal Act-Kevin Barr
 - Requesting last minute comments
- Kathleen Ayers-Tagish Advisory Council
 - Announcing intention to put name forward for Ministerial Appt. to Council
- Northwestel announces new Vice-President
 - Announcing Paul Gillard as new Vice President as of Oct. 2015
- Local Advisory Council Forum Nov 2015
 - Previously discussed
- 2015 Elected Officials Orientation Workshop agenda final
 - Previously discussed
- LAC Forum and Newly Elected Official Training
 - Previously discussed
- Yukon Heritage Resources Board 2014-2015 Annual Report Letter
 - The report is available on-line at <http://www.yhrb.ca>

Question Period:

- The Transfer Station hours of operation have changed to winter hours. A concern was raised that the hours changed on Oct 1 rather than the usual Nov 1 with no notice to the public. Caitlin will follow-up regarding the seasonal change schedule and notice requirements.

Adjournment:

- Meeting declared closed at 9:18pm
- Next meeting December 2nd at 7pm at the Community Hall
- Council will meet in Camera December 2nd at 6:30pm at the Community Hall